



SD Form 6 Email – Mocks & SEC Portal 9-3-21

Dear Parent and Guardian

Further to our information sent regarding the SEC portal last Friday, the portal link can be accessed from tomorrow. Instructions were emailed to the students today before we received the attached information from SEC so we are sending the links to them now. The students have already been given their exam number. We strongly recommend that parents discuss their child's choices with them before the portal closes on Tuesday the 16th, and that students opt to sit all exams in June, even if they change their mind later. A copy of Ms Quinn's email on mocks, is attached here.

EXCERPT FROM SEC SENT TO SCHOOL PRINCIPALS THIS AFTERNOON.

'The Candidate portal will open at 12 Noon on Wednesday 10 March and close at 6 pm on Tuesday 16 March.

The Leaving Certificate Candidate Self Service Portal (CSSP) can be accessed at www.examinations.ie or www.gov.ie/LeavingCertificate. Click on '**Leaving Certificate Candidate Self Service Portal (CSSP) 2021**'.

To assist Candidates the SEC has prepared a step by step '**Before You Start Guide**' which is attached, and we are requesting your assistance in ensuring all candidates have read this Guide and the important information before they commence the registration process on the Candidate Self Service Portal.

The '**Before you Start Guide**' updates the information provided in Circular 7/21 regarding candidates confirming that they want to sit examinations after the 16 March. Note please that it will be possible for candidates to update their choices at the end of April/early May to include indicating that they want to take an examination in a subject which they had opted out of taking. However, there are limitations on this choice as by the time the portal reopens candidates will have lost the opportunity to take any of the related assessment components in multi-component subjects.'

EMAIL SENT TO STUDENTS EARLIER TODAY

Dear all,

The candidate self service portal will open tomorrow March 10th at noon until 6pm on Tuesday 16th. To access the portal go to <https://www.examinations.ie/candidate-portal/>. You will need to have your exam number and PPSN number to log in. We advise all candidates to opt for both accredited grades and to sit the June exams in all subjects. It is really important that you choose to sit the exams on the portal as once the portal closes on March 16th this option will no longer be available. It is also very important that you choose any additional subjects you wish to sit once the portal opens.

Ms Quinn has forwarded some information about mock exams. Please read carefully. You may wear casual clothes to sit the mock examinations.

If you have any queries please get in touch with myself or the guidance team in relation to the portal and Ms Quinn in relation to mock exams.

Please do get in touch me if you have any questions or concerns

Regards

Siobhán Daly

Deputy Head Academics

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