



March 22<sup>nd</sup> 2018

Dear Parent/Guardian

The staff and pupils of The King's Hospital have great pleasure in inviting you and your child to our Form 1 2019 Open Day on Friday, April 27<sup>th</sup> 2018 at 9:00am. Please find attached an invitation with the day's itinerary.

April 27<sup>th</sup> is a normal school day and under Child Protection Guidelines we ask that you RSVP with all the Attendees names by April 13<sup>th</sup>, in order to prepare name badges.

Each year we have more students registered than we have day places for, but we encourage you to attend the Open Day regardless of where you feel you may be on the waiting list. Family situations change and we will continue to offer places right up to the start of term 2019, as places become available. Please see table below for the approximate offer dates & actions required.

DATES - 2018	ACTION
APR 7 <sup>TH</sup>	Fee Grant Scheme (Entrance Bursary) Application Form available from Finance Office.
APR 13 <sup>TH</sup>	Please RSVP attendance for Open Day. Please RSVP if unable to attend but still wish to be considered for a place. Include updated contact details if applicable; home address, mobile, email
APR 27 <sup>TH</sup>	Open Day – 9am to 1pm, light lunch served 1-2pm.
MAY 11 <sup>TH</sup>	First Round Offers are posted.
MAY 14 <sup>TH</sup>	Fee Grant Scheme (Entrance Bursary) Application Form to be returned to Finance Office
MAY 25 <sup>TH</sup>	Acceptance of First Round offers due back with €600 Deposit.
JUNE 8 <sup>TH</sup>	Second Round Offers are posted.
JUNE 22 <sup>ND</sup>	Acceptance of Second Round offers due back with €600 Deposit.
JULY 2 <sup>ND</sup>	Any remaining places will be offered from July 2 <sup>nd</sup> until all places are filled.
SEP 1 <sup>ST</sup>	If you are not offered a place by September 1 <sup>st</sup> we will email to ask if you wish to remain on the waiting list. If yes and a place becomes available during the year we will contact the parent of the next student on that waiting list according to our Admissions Policy. Our Admissions Policy can be found on the School Documents section of our website.

Attachments with this letter:

1. Invitation with itinerary
2. Fee Grant Scheme (Entrance Bursary) Information
3. RSVP (to be returned whether attending or not)

The **RSVP** can be returned by **email or post**, whichever is most convenient.

We really look forward to welcoming you and your child to The King's Hospital on Open Day.

Yours sincerely,